



Parent's Guide to Scholar Achievement (PGSA) **Based on Parents' Bill of Rights - SB 49; Session Law 2023-106**

It is the goal of Rocky Mount Preparatory School to offer parents/guardians resources and opportunities for discussion that ensure support for scholar achievement. Please utilize this resource to assist in answering most questions parents/guardians may have. If you have other questions or have a need for additional information, do not hesitate to contact your child's teacher or principal. If you would like to have a print copy of this document, please visit our main Administration Office.

How can my scholar be promoted to the next grade level?

For information about promotion to the next grade level, the most important contact is your scholar's teacher or the teacher for a specific course.

Detailed information regarding promotion standards can be found in the Scholar & Family Handbook in the Retention Policy section.

What is my scholar learning at school?

North Carolina details the standards for each course of study for which students must learn and be responsible for demonstrating proficiency. Teachers are responsible for including these standards in lesson plans each day and to provide ongoing assessment to determine student achievement related to the standards.

The NC Standards for each area below can be found on the NC Department of Instruction website [at this link](#).

- Arts Education
- Career & Technical Education (CTE) and Career Pathways
- Computer Science, Information Technology (IT), and Technology Education
- English Language Arts
- English Language Development
- Guidance
- Healthful Living
- Information and Technology Mathematics
- Science
- Social Studies
- World Languages

How will a parent learn about my scholar's progress in school?

Rocky Mount Prep sends out progress reports every four - six (4-6) weeks. Parents of 2nd - 12th grade scholars are also able to review grades at any time during the quarter through the Parent Portal. Teachers are expected to update grades weekly based on assignments given.

Parents can contact the PowerSchool coordinator in the front administration office for questions related to Parent Portal access.

Detailed information regarding grading scales can be found in the Scholar & Family Handbook in the grading section.

State Assessments: Individual Student Reports for end-of-grade/course tests and other state assessments are accessible in the Parent Portal and will be mailed with the final report card at the end of the school year.

All NC students in grades 3-8 take end-of-grade (EOG) assessments for reading and math. Students take end-of-grade science assessments in grades 5 and 8. In high school, students take end-of-course (EOC) assessments in English II, Biology, NC Math 1, and NC Math 3. Students in Grade 10 take the Pre-ACT. Students in grade 11 take the ACT.

What are the qualifications of my scholar's teachers?

Parents may look up a teacher's licensure status through the NC Public Schools licensure website, found [at this link](#).

In Title I schools, a staff qualifications notification is a federal requirement for Title I schools. The Scholar & Family Handbook distributed to all scholars at the beginning of the school year outlines a parents' right to request and be provided with the information regarding the qualifications of their child's classroom teacher and paraprofessionals. Upon request, a parent will be provided with a letter that includes:

- Whether the teacher has met the state qualifications for the grade levels and subject areas in which the teacher provides instruction;
- Whether the teacher is teaching under an emergency or other provisional status through which the state qualifications have been waived;
- What baccalaureate degrees have been earned by the teacher, along with the field of study and any other certifications;
- Whether your child is provided services by paraprofessionals and, if so, their qualifications; and
- Whether your child has received four (4) weeks or more of instruction by a non highly-qualified teacher.

What are the requirements for school enrollment?

Rocky Mount Prep is a tuition free public charter school. Any child who is qualified under the laws of North Carolina for admission to a public school is qualified for admission into Rocky Mount Prep. To qualify to attend a North Carolina public school, a scholar must be a resident of North Carolina. Rocky Mount Prep does not limit admission to scholars on the basis of intellectual ability, measures of achievement or aptitude, athletic ability, disability, race, creed, gender/gender expression, socioeconomic background, sexual orientation, national origin, religion or ancestry.

The enrollment period for new applicants will be from February 1st to March 15th every school year. The application process begins with the completion of an Enrollment Application on our website (www.rmprep.org). Parents will be asked to provide basic scholar and family identification information for entry into the lottery (random drawing for admission).

Detailed information regarding the Admission, Application, and Lottery process can be found in the Scholar & Family Handbook or requested from the School Records Coordinator in the front administration office.

In addition, there are several requirements by the NC Board of Education regarding immunizations and health documentation.

Information on required health assessments and immunizations for students are available through the NC Department of Health and Human Services (NCDHHS) on their website [at this link](#).

The NCDHHS Health Assessment Form is also available on their website [at this link](#).

How can a parent help their scholar learn and make progress?

At Rocky Mount Prep our families are our allies in ensuring scholars learn and receive a great education. We invite our families to be active participants in the educational process. Parents are encouraged to participate in communication opportunities with the school, review progress reports and report cards, maintain a Parent Portal account, and attend school meetings.

In addition, Rocky Mount Prep host school events each quarter to provide opportunities for parents to learn about the school and what their scholar is learning.

Additional information and resources for parents can be found in the Parent's Corner on the NC Department of Public Instruction's website [at this link](#).

How can a parent strengthen communication with the school/teacher?

Parents should always ensure that the school has the most current contact information in the scholar records system. This will allow teachers and the school to easily contact parents for general communications and in case of emergency.

Parents will receive frequent communication from the school with announcements of upcoming events and school-wide activities. This communication may come in the form of: letters, emails, newsletters, phone calls, voicemail messages, text messages, Google Meet, and/or other online platforms.

Every staff member has a dedicated email address which can be found on the school website. Teachers will return your call or email within two (2) school days.

What opportunities are available for parents to participate at the school?

Rocky Mount Prep welcomes and encourages parents to participate in school organizations or volunteer at the school. All volunteers must be cleared annually through Rocky Mount Prep's Human Resources Department and must follow all school policies and procedures. Any parent wishing to volunteer should first contact the Human Resources Director to fill out a Volunteer Request Form.

Rocky Mount Prep has the following Parent Associations and Committees:

- Parent Teacher Association
- Parent Engagement Committee
- Athletics Booster Club

Additionally, parents are encouraged to attend monthly Board of Directors meetings in person or virtually. Meetings are held monthly on the second Monday of each month and are posted on the school website as well as social media.

What school choices are available to my scholar?

Nash County Public Schools serves as the Public School System for the county. Parents can find out which schools their child is districted to attend on their website [at this link](#).

Parents in Nash County also have other education options for their child such as charter schools, private schools, or homeschool. More information on school options can be found on the NC Department of Public Instruction's website [at this link](#) or on the NC School Choice Week website [at this link](#).

What rights do scholars with disabilities have?

The following links provide important information for scholars suspected of, or identified with, a disability by the Individuals with Disabilities Education Act (IDEA).

- [IDEA Website](#)
- [Parent Rights Handbook](#)
- [Exceptional Children Division of the NC Department of Public Instruction](#)
- [Project Child Find](#)

Additionally, parents can obtain additional information by contacting Rocky Mount Prep's Director of Specialized Services through the front administration office.

What is the contact information for the school?

Rocky Mount Preparatory School
3334 Bishop Rd.
Rocky Mount, NC 27804
252-443-9923
info@rmprep.org

Additionally, a staff directory is located on our school website [at this link](#), that includes contact information for specific school departments.

