



Board Meeting Minutes
November 13, 2023
6:00 PM

The mission of Rocky Mount Prep is to educate, equip and empower each scholar to excel academically by providing equitable learning opportunities and collaborating with families and communities.

Attendance:

Board Members Present Administration Present Keen Gravely, Jean Kitchin, Charles Davis, Taneka Bryant (Virtual)

Staff: Tiara Woods, Kenya Grant, Tristan Hunter, Susan Sharpe, Lois Glass, Jeaninne Wallace, Dr. Robin Wright, Dr. Heather Collins, Casey Moore, Yoshika Phillips, Shamika Gardner

1. Call to Order

- a. Keen Gravely, Chairman, called the meeting to order at 6:00 PM. The meeting met quorum. Jean Kitchin motioned to approve the agenda and June, July, and Special minutes. The motion was seconded by Charles Davis. The next meeting was scheduled for the 2nd Monday in October. Move Consultant Update after Board meetings and agenda
 - Approval of Minutes
 - a. Kitchin Second
 - b. Motion to accept as presented by Kitchen and Davis second
 - A. Information Items
 - Financial Report - Dr. Collins presented the financial report to the Board. They discussed budget concerns and reducing the deficit. They discussed the accounts as well and possibly closing the deficit on Thursday.
 - Consultant Update: Works with our staff and Mr. Hunter to get the tutors assigned to classrooms and make sure that Saturday Academy is going forward. Saturday Academy for November will take place on Thursday the 16th to accommodate our Thanksgiving Break
 - Communications Update: Casey Moore - Title One Night is going forward and flyers have been distributed. They will have educational games for scholars and information for parents. As of this morning we have the opportunity to have a school store to add revenue to the school. Parents can log into the school store and shop at major retailers

- and a percentage will go to the school of their total purchase.
- Principals Updates - Each principal gave their report of what is going on in their grade levels and to discuss some of their key points and updates.
 - a. Ms. Sharpe - Ms. Brown attended training for classroom management, Stem teacher selected to be an intern for Stem Teachers, Girls Group Code for computer science to inspire scholars to be computer scientists. We also received a robot for her STEM club.
 - b. Ms. Glass - Completed MasteryConnect Benchmarks, 3rd graders are leading with Data, pushing for 75% by the end of the year. Still having hallway celebrations for those that are being “Caught Being Good”
 - c. Ms. Grant - Middle school is doing weekly celebrations for scholars, competitions in IReady, they now have a teacher of the week. Increasing parental contact weekly by phones. Checking growth Tri-Weekly. They have a new 7th grade teacher for Math and Stem. Art auction will be going on Thursday. There will be an Inspire Conference to increase the passion of educators that will be open to all schools in the area.
 - d. Dr. Wallace - completed 33% math and biology at above 67% which is growth. They have a new math instructor, re-launched morning announcements by scholars daily. They are having weekly meetings with the staff. Had Scholar - LED conferences where scholars presented to their parents about their grades and how and what they are learning. They raised money for Breast Cancer Awareness. They had college application week and activities to help get them ready to go and plan for college.
 - e. AVID - Ongoing strategies to increase learning strategies. AVID is also spreading into the middle school, for note taking and comprehension. Both scholars and teachers are showing growth. Mr. gravely asked questions concerning our overall growth and whether we are meeting standards for growth.
 - f. Mr. Witherspoon’s report states that we have a decrease in scholar incidents and behaviors. The new behavior structure is proving to show growth in the scholars. He is building relationships with the scholars and tackling K-*
 - g. Coach Wallace - They are traveling to Charlotte this week for training. They are doing observations and helping teachers with feedback and strategies. They are developing more rapport with the teachers that they are serving.
 - h. Mr. Hunter - Seeing slow but steady growth across all grade levels. We are doing some pre testing to help with end of grade testing. We also have alternative testing for the 3rd graders. K-2 is using Dibels again to help get them ready to start testing. NCDPI is also coming to help our teachers get the support needed to be ready for testing.
 - i. Ms. Farmer - Completed Safer Schools Grant for our new technology and it is submitted for security for the school and better video for the buses. We should expect an answer in December and disbursements will be in January. Tri county will be giving our EC Students job training and opportunities as they leave school and enter the workforce.
 - j. Mr. Abrams - making adjustments to the cleaning. JaniKing will do evening cleaning for our school
 - k. Dr. Wright - provide college opportunities to 6-12 scholars. 21 students went to NC State to tour campus and learn about STEM opportunities. Acceptance letters for college are starting to come in and are on display in the hall. Increased enrollment for our scholars that are at grade level and wanted to attend college level classes. AIG committee is still meeting to discuss ways to celebrate our honor students. AIG will be submitted in 2025. Mr. Davis asked about follow up opportunities to expose our students to industry and trade that may not want to go to college.

3. Action Items

1. Policy approvals were brought to the board for the library for checking out books. This policy talks about the cost for lost or damaged books and the cost. Attorney McPherson worked to develop policy. All were approved and unanimously voted on for approval. Mr. Davis asked questions about how parents will be notified when the book is late or lost so that they will know about the situation. Dr. Collins advised that after 45 days the book is considered lost and the parent is notified
2. Ms. Kitchin moved to accept the policy and Mr. Davis seconded the motion

4. Adjournment

- a. The board went into closed session at 7:06 pm to discuss personnel matters, moved and properly seconded by board members.
- b. The meeting was adjourned at 7:45 pm.