



## **Board Meeting Minutes**

**March 13, 2023**

**6:00 PM**

*The mission of Rocky Mount Prep is to educate, equip and empower each scholar to excel academically by providing equitable learning opportunities and collaborating with families and communities.*

### **Attendance:**

Board Members Present Board Members Absent Administration Present Keen Gravely, Jean  
Kitchin, (Virtual) Shelton Daniel

Staff: Tiara Woods, Jeanine Wallace(virtual)

### **1. Board Spotlight**

- a. Board Spotlight was led by Superintendent, Dr. Chaunte Garrett. Dr. Garrett highlighted the Team Members and Coaches of the Middle School Boys and Girls Basketball teams. She also recognized Ms. Tiffany Davis and the Stem team for Top 10 placement in the County Competition. Dr. Garrett also recognized Mrs. Anistead for her contributions to the administrative office.

### **2. Call to Order**

- a. Keen Gravely, Chairman, called the meeting to order at 6:04 PM. The meeting met quorum. Jean Kitchin motioned to approve the agenda and February minutes. The motion was seconded by Shelton Daniel. The next meeting was scheduled for Apr 17, 2023 .

### **3.. Information Items**

#### **a. Financial Report**

- i. Dr. Chaunte Garrett, Superintendent, shared the financial report. Keen Gravely inquired about balance from Nash County Schools. Dr. Garrett advised that the matter had been addressed and updated. Dr. Garrett also talked about possibly hiring a long term sub in Elementary for A/I, the refund of the teacher from the Philippines, and the seven teacher positions that are open.

#### **b. Campus Update**

- I. Dr. Chaunte Garrett introduced Pastor Keshia Spivey and the Ripple Effects program for an update. Pastor Spivey stated that she had on record 7200 hours of Academic Touch Points with students. Her program currently has 8 students from grades 3-10. The program has setup Trauma Support Groups, Academic Coaches, Class Monitors and Mentors
- II. Interventions Update: Ms. McDougal spoke about middle school interventions and how they are progressing. She spoke about challenges with students being checked out of school early. There is also a plan to move forward with success for the remainder of the school year.
- III. Academics and Programming: Dr. Chaunte Garrett spoke about the Case 21 assessments and how they measure mastery. There was some regression between BOY and MOY, but the team is working diligently to bridge those gaps and reach their goal target. She also discussed Gold standard lesson planning and the percentage of compliance, the Re-training on IReady, and Exit Ticket tracking. College and Career Academy and Middle School Orientations were discussed and scheduled for next week.
  - A. Teacher Recruitment is under way with ECU College Fair this week, UNCG and A&T in April, our Human Resources and Communications Teams are also working diligently to recruit and identify candidates.
- IV. Operations Update:
  - A. Custodial Contract Change: We have hired the new team and they started approximately 2 weeks ago and the old team's last day is the 17th. The new team was attained at \$2,000 less than the old team and they have more team members. This change was due to issues and concerns that were not rectified with the old team.
  - B. Transportation Updates: We are still recruiting for new drivers and have increased pay as an incentive. We have hired 5 new drivers since December.
  - C. Technology Updates: New team of two that started three weeks ago is functioning well with inventory and handling requests promptly and efficiently.

c. AVID Update

- I. Dr. Jeaninne Wallace, Director of Instruction 9-12, shared the monthly AVID report. Dr. Wallace stated the ongoing goals for K-12 and the monthly focus on AVID Instruction. She discussed that we received a school-wide certification based on set goals and standards. She stated that they are working with the AVID team to make sure that we reach targets.

4.. Action Items

a. Summer Testing Approval

- i. Ms. McDougal approached the need for a summer program and testing to help with those who didn't meet their EOG goal during the school year. Jean Kitchin motioned to approve. The motion was seconded by Shelton Daniel.

b. Background Check Policy in Policy Manual

- i. Dr. Chaunte Garrett spoke about the new verbiage that will be added to the manual per the attorney for the purposes of Background Checks. Jean Kitchin motioned to approve. The motion was seconded by Shelton Daniel.

C. Acadia NorthStar Contract Renewal

- I. Dr. Chaunte Garrett requested approval for contract renewal because of the services that they offer. They will be contracted for \$125,000 on the Financial aspect and \$45,000 on the Student Information aspect. Ms. Woods and Mr. Lewis are on site working on the Financial side and Ms. Wadsworth is working on the Student Information side to

assist with On-Campus needs. Jean Kitchin motioned to approve. The motion was seconded by Shelton Daniel.

5. Adjournment

- a. The board went into closed session at 7:06 pm to discuss personnel matters, moved and properly seconded by board members.
- b. The board came out of closed session at 8:04 pm, moved and properly seconded by board members.
- c. New hires were approved unanimously by the board.
- d. The meeting was adjourned at 8:05 pm.