



# Rocky Mount Prep

## Minutes

### Monthly Board Meeting

March 2025

---

#### **Date and Time**

Monday March 10, 2025 at 6:00 PM

---

#### **Directors Present**

C. Davis, J. Kitchin, K. Gravely, M. Latham, S. Parker

#### **Directors Absent**

*None*

#### **Guests Present**

C. Moore, D. Witherspoon, J. Abrams, J. Hines, L. Glass, L. Huelsing, M. Winstead (remote), S. Farmer, S. Gardner, T. Dawes, T. Dixon, W. Artis, W. Etheridge, Y. Phillips

---

#### **I. Opening Items**

##### **A. Meet and Greet**

##### **B. Call the Meeting to Order**

S. Gardner called a meeting of the board of directors of Rocky Mount Prep to order on Monday Mar 10, 2025 at 6:04 PM.

##### **C. Prayer/Moment of Reflection**

A moment of silence for the school, city, state, and world.

**D. Pledge of Allegiance**

The Board of Directors along with the staff recited the pledge.

**II. Approval of Agenda**

**A. Approval of Board Agenda and Minutes**

Agenda additions was motioned by Latham and unanimously voted.

J. Kitchin made a motion to approve the minutes from Monthly Board Meeting on 02-10-25.

C. Davis seconded the motion.

The board **VOTED** unanimously to approve the motion.

**III. Public Address**

**A. Public Address**

The parties for the public address did not attend the meeting.

**IV. Campus Updates**

**A. Monthly Financial Report**

Dr. Collins presented the financial report to the Board of Directors. She spoke about the monies owed to NCDPI for the fine related to our Annual Review. She also discussed the National Breakfast week and healthy eating campaigns going on in the cafeteria which has been decorated, has fun activities, and a raffle.

**B. Monthly CTE Updates**

Dr. William Artis spoke to the Board about our CTE Updates and discussed scholars that may affect our graduation rate that are not present physically in our school.

**C. Monthly Instructional Updates**

Mr. Etheridge discussed the instructional updates and that Mr. Sison 6th grade math and Ms. Anderson Gaines 3rd grade teacher received state recognition and \$2000 for the most growth.

**V. Focused Discussion Topic**

**A. Cell Phone Ban**

The Board of Directors discussed the scenario of a cell phone ban which started in a previous meeting. The Board decided to revise consequences for students using their cell phone. We have not yet discussed the cell phone ban. They discussed that each classroom has a phone for communication if needed. They discussed using a pouch that will jam the signal while they are in class learning. The Board of Directors are concerned about the safety aspect vs distractions from learning.

The Board wanted to table the decision until we can do more research on the ideas brought forth in the discussion which are install jammers, invest in the pouch, poll our staff and parents for their opinions on the matter, see what other districts are doing to combat this issue.

#### **B. Modular Units**

The Board of Directors was given information about the units we are considering using on our campus.

#### **C. Bathroom Updates**

Dr. Collins showed the Board of Directors a mock up unit of the Bathroom Door that we would like to use for the scholar bathrooms. They talked about the fiscal implications of installation.

#### **D. Gym Floor Replacement**

Dr. Collins discussed the floor replacement and painting of the gym that was already approved at the last meeting.

K. Gravely made a motion to Purchase the 2 modular units for a total price of \$109,000.

S. Parker seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **E. Athletic Field Upgrades**

They discussed the idea of what the projected cost would be to move the existing playground to the building and then fix the athletic field.

They optioned to table that decision to a further meeting.

### **VI. Action Items**

#### **A. Proposed Academic Calendar**

They discussed the proposed calendar.

J. Kitchin made a motion to To accept the calendar as written.

S. Parker seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **B.**

### **Proposed Operational Calendar**

Dr. Collins discussed the proposed operational calendar. She stated that this is a living document that is always changing as needed. She is asking for permission to proceed with the proposed operational calendar with any addendum.

C. Davis made a motion to accept the operational calendar.

J. Kitchin seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Board on Track Renewal**

Dr. Collins asked if the Board of Directors if they wanted to keep Board on Track. Ms. Gardner the school administrator spoke to the Board about the benefits of having Board on Track.

K. Gravely made a motion to renew Board on Track.

J. Kitchin seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VII. Closed Session**

### **A. Closed Session**

M. Latham made a motion to go into closed session.

J. Kitchin seconded the motion.

The board **VOTED** unanimously to approve the motion.