



Board Meeting Minutes

January 8, 2023

6:00 PM

The mission of Rocky Mount Prep is to educate, equip and empower each scholar to excel academically by providing equitable learning opportunities and collaborating with families and communities.

Attendance:

Board Members Present Administration Present Keen Gravely (virtual), Jean Kitchin, Charles Davis, Taneka Bryant (Virtual) , Shelayna Parker

Staff: Tiara Woods, Kenya Grant, Tristan Hunter, Susan Sharpe, Lois Glass, Jeaninne Wallace, Dr. Robin Wright, Dr. Heather Collins, Casey Moore, Yoshika Phillips, Shamika Gardner, Quadric Witherspoon

1. Call to Order

- a. Jean Kitchin, Vice Chairman, called the meeting to order at 6:03 PM. The meeting met quorum. Jean Kitchin motioned to approve the agenda and June, July, and Special minutes. The motion was seconded by Charles Davis. The next meeting was scheduled for the 2nd Monday in October.

Approval of Minutes

- a. Kitchin Motioned Second
- b. Motion to accept as presented by Parker - Davis second
- Moment of Meditation for the Board Chair - Keen Gravely
- No Public Address
- A. Information Items - Dr. Collins discussed upcoming events and breaks.
- Financial Report - Dr. Collins presented the financial report to the Board. We still have a surplus and we have additional funds from
- Dr. Collins is updating a copy for Dr. Cooper about Saturday Academy. They are going to a museum in Raleigh as an incentive and they are on the road to getting more instruction.
- Principals Updates - Each principal gave their report of what is going on in their grade levels and to discuss some of their key points and updates.

- a. Ms. Glass - Smooth transitions in the return to school. They are doing many assessments and new data will be available at the end of January. Scholars were happy to return. She is transitioning to cover all of k-5. Scholars will be testing in DIBELS and there is a training for the teachers on how to administer and how to use the data to move the scholars forward.
- b. Ms. Grant - Scholars were ready to begin and to see their friends. They had minimum behaviors. They are pushing in their data and working hard. The detailed items are listed in the report.
- c. Dr. Wallace - Scholars also ready to come back. School Performance Data shows that based on December our scholars are meeting higher expectations and they are doing test prep to be ready for the EOC's which are the 16th - 19th of this month.
- d. AVID - month of January they did a refresher training for AVID culture. They are in preparation of giving out a student survey to see where they're feeling about the semester and to report on RIGOR and they will be able to report the findings in the next meeting. Kitchin asked what grades? 6-10th grade Wallace answered.
- e. Mr. Witherspoon's reports that we saw our largest decrease (78%) in behaviors to date. We are going over expectations with our scholars and creating plans with them. We are encouraging parent involvement so that parents will pop up visits with the children.
- f. Ms. Winstead - introduced herself to the board. She talked about truancy and the clothes closet. We distribute food through our pantry. We help with McKinney-Vento and homeless families. We had toy donations from Joshua Moore's family, 43 scholars and 11 siblings were able to receive. We partnered with Peacemakers, Kia's House, Inc.. We had 23 families that were able to have food and fresh fruits for the holiday break. She reports that we have 13 families that are homeless and we are working on resources for them.
- g. Mr. Hunter - English second learners will begin soon.
- h. Coach Barnes - received coach of the year and we had many players on the year and they are being recognized as All Conference Athletes.
- i. Dr. Wright - detailed report provided. Today our students started classes at the community college. We have a partnership with NC Wesleyan and they will be attending classes there also. They submitted for a grant to increase the college and career revenue.
- j. Dr. Brown- Bright - School Based Mental Health - We have 2 therapists that are full time and she is the intake coordinator. We have 82 scholars that are being serviced and 6 pending referrals. We are hiring and will bring on one more therapist for 6-8. We will have one for every school at all levels.

3. Action Items

1. Dr. Collins talked about the Conflict of Interest Statement. This must be signed every year and we are now signing the one for the 23-24 SY. Each board member will review and sign.
2. Bylaws will be updated and ready for approval in February at our next meeting.
3. The boilers are now out and we need approval to get them replaced. The cost is about \$121,000 without labor. The insurance is going to cover the entire cost of the boiler. Motion to approve Kitchin second by Davis and voted unanimously.
4. We have been presented with an opportunity to do a fundraiser with Harlem Magic as a community wide event Feb 28th at 6:30 pm for 1.5 hrs in a game with a dj and they will play against our staff. They will focus on anti bullying and anti drug. We will advertise by radio and social media. We will have flyers and newspapers inputs. We

will send info home with scholars. Mr. Davis is going to pay for 10 scholars to come. Ms. Parker and Ms. Kitchin will also match and bring 10 scholars. Preference will go to those that came to Saturday school and afterschool. Parker Motioned to approve Kitchin second and it was voted unanimously.

4. Adjournment

- a. Mr. Davis motioned to adjourn the meeting and it was seconded by Parker and voted unanimously.
- b. The meeting was adjourned at 6:49 pm.