



# Rocky Mount Prep

## Monthly Board Meeting

January 2024

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### Date and Time

Monday January 13, 2025 at 6:00 PM EST

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
<b>A.</b> Meet and Greet		Heather Collins	5 m
<b>B.</b> Call the Meeting to Order		Keen Gravely	2 m
<b>C.</b> Prayer/Moment of Reflection		Keen Gravely	2 m
<b>D.</b> Pledge of Allegiance			1 m
<b>II. Approval of Agenda</b>			<b>6:10 PM</b>
<b>A.</b> Approval of Board Agenda and Minutes	Discuss		5 m
<b>III. Focused Discussion Topic</b>			<b>6:15 PM</b>
<b>A.</b> Modular Procurement	FYI	Heather Collins	15 m

	Purpose	Presenter	Time
<b>IV. Action Items</b>			<b>6:30 PM</b>
A. Fundraising Plan	Discuss	Heather Collins	30 m
<b>V. Closed Session</b>			<b>7:00 PM</b>
A. Closed Session	Discuss	Keen Gravely	15 m
<b>VI. Closing Items</b>			<b>7:15 PM</b>
A. Adjourn Meeting	Vote		5 m



# Rocky Mount Prep

## Minutes

### Monthly Board Meeting

January 2024

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#### Date and Time

Monday January 13, 2025 at 6:00 PM

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#### Directors Present

J. Kitchin (remote), K. Gravely (remote), M. Latham (remote), S. Parker (remote)

#### Directors Absent

C. Davis

#### Guests Present

C. Bell (remote), C. Moore (remote), D. Witherspoon (remote), J. Hines (remote), J. Wallace (remote), L. Glass (remote), M. Winstead (remote), S. Farmer (remote), S. Gardner, T. Dawes (remote), W. Artis (remote), W. Etheridge (remote), Y. Phillips (remote), thomosa.dixon@rmprep.org (remote)

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#### I. Opening Items

##### A. Meet and Greet

##### B. Call the Meeting to Order

K. Gravely called a meeting of the board of directors of Rocky Mount Prep to order on Monday Jan 13, 2025 at 6:05 PM.

**C. Prayer/Moment of Reflection**

**D. Pledge of Allegiance**

**E. Public Address**

**II. Approval of Agenda**

**A. Approval of Board Agenda and Minutes**

M. Latham made a motion to approve the agenda as presented.

S. Parker seconded the motion.

The board **VOTED** unanimously to approve the motion.

Motion to approve the minutes from Monthly Board Meeting on 12-09-24.

The board **VOTED** unanimously to approve the motion.

**III. Focused Discussion Topic**

**A. Modular Procurement**

Dr. Collins discussed with the Board the project scope and asked them to discuss how they felt about it. They discussed the financial aspects of the project and how we would get the \$40k to start this project. They discussed the options of having it leased or if they wanted to own the units once they are installed on the property. They discussed possible locations for the units. The proposal is to put the units on our current student parking lot in the back of the building and divert those staff members and students to another parking area located near the secondary building entrance. They will continue to discuss the matter further at a later time due to an interruption to the meeting.

**IV. Action Items**

**A. Fundraising Plan**

This item was tabled to the next meeting of the Board of Directors in February.

**V. Closed Session**

**A. Closed Session**

K. Gravely made a motion to Go into closed session @ 6:52pm to discuss personnel matters.

J. Kitchin seconded the motion.

The board **VOTED** unanimously to approve the motion.

M. Latham made a motion to accept the new hires discussed in the personnel discussion and end closed session @ 7:02pm.

S. Parker seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:05 PM.

Respectfully Submitted,  
M. Latham