



## **Board Meeting Minutes**

**April 17, 2023**

**6:00 PM**

*The mission of Rocky Mount Prep is to educate, equip and empower each scholar to excel academically by providing equitable learning opportunities and collaborating with families and communities.*

### **Attendance:**

Board Members Present Board Members Absent Administration Present Keen Gravely, Jean  
Kitchin, Charles Davis , Virtual) Shelton Daniel

Staff: Tiara Woods, Jeanine Wallace(virtual)

### **1. Board Spotlight**

- a. Board Spotlight was led by Superintendent, Dr. Chaunte Garrett. Dr. Garrett highlighted the Middle School VolleyBall Team for their division placement and High School SGA for their service project.

### **2. Call to Order**

- a. Keen Gravely, Chairman, called the meeting to order at 6:04 PM. The meeting met quorum. Jean Kitchin motioned to approve the agenda and March minutes. The motion was seconded by Charles Davis. The next meeting was scheduled for May 8, 2023

- A. Public Comment: There was a request for a public comment from Ms. Green. Leon Battle Bus 126 talked about pay scale, driving double routes, and lack of bus drivers. Ms. Green also stated that she was appointed an assistant that is unable to assist her during the day due to her teaching a class and also being a bus driver. The board responded that they would take the comment under advisement and get back to them with a resolution.

### **3. Information Items**

#### **A. Financial Report**

- a. Dr. Chaunte Garrett, Superintendent, shared the financial report.

B. Campus Update

- a. Dr. Chaunte Garrett stated that Middle and High School students completed Case 21. K-2 will do IReady at the end of May and EOG testing will begin on May 22nd.
- C. Benefit Season: Dr. Chaunte Garrett spoke about Insurance Benefits for our team. Updating benefits for our team members will go into effect at the beginning of next school year.
- D. Transportation: Dr. Chaunte Garrett spoke about transportation challenges. There was mention of the new updated bus routes on the week before spring break. There is a significant bus driver shortage and we are conducting interviews to fill those empty spots with candidates.

c. AVID Update

- I. Dr. Jeaninne Wallace, Director of Instruction 9-12, shared the monthly AVID report. Dr. Wallace stated the ongoing goals for K-12 and the monthly focus on AVID Instruction. She discussed that we received a school-wide certification based on set goals and standards. She stated that they are working with the AVID team to make sure that we reach targets.

4.. Action Items

A. Staffing

- a. Dr. Garrett spoke about adding staff for next school year. She will compensate for the teacher shortage this year by not accepting as many new scholars as they have in the past. She also mentioned moving staff around to accommodate as well.

5. Adjournment

- a. The board went into closed session at 7:06 pm to discuss personnel matters, moved and properly seconded by board members.
- b. The board came out of closed session at 8:04 pm, moved and properly seconded by board members.
- c. New hires were approved unanimously by the board.
- d. The meeting was adjourned at 8:05 pm.